

Rum Primary and Nursery Handbook



2026/27

Headteacher
Andrew McCallum

Rum Primary School

Isle of Rum

PH43 4RR

Telephone: 01687 462034

Email: rum.primary@highland.gov.uk

Website: <https://isleofrumprimary.wordpress.com>



Whilst the information in this handbook is considered accurate at the time of publication, changes in circumstances after printing may affect its accuracy. Parents should check the school website or contact the school for up-to-date information.

Purpose of this Handbook

This handbook welcomes families to Rum Primary, helps parents choose and prepare for school, and serves as a reference while their child attends.

It explains school routines, expectations, learning approaches, and how we work in partnership with families to support each child's learning journey at school and at home.

Parents and pupils are invited to provide feedback each year so that we can continue to improve and update this handbook.

Contact Details and Communication

Headteacher:

Mr Andrew McCallum

Stages of Education:

- Nursery (no enrolments in session 2026–27)
- Primary 1 to Primary 7

Denominational Status:

- Non-denominational

Gaelic:

- English medium education with opportunities for Gaelic culture and simple language experiences, for example through songs, stories and local place names.

Current Roll (session 2025–26):

- 6 primary pupils
- 0 nursery pupils

Next session's roll and staffing will be confirmed when information is available.

School website:

<https://isleofrumprimary.wordpress.com>

Parent Forum / Parent Council

A flexible Parent Forum operates in line with the size of our school. All parents and carers of pupils at Rum Primary are automatically members of the Parent Forum.

From time to time, parents may choose to form a small Parent Council group for specific projects or consultation. To contribute or raise a matter, please contact the Headteacher, who will link you with the current parent representatives.

Raising Concerns

If you have a concern about your child or the life of the school, please speak to the Headteacher in the first instance. We will:

- Listen carefully to your concern
- Record the main points
- Agree next steps where appropriate
- Confirm how and when we will update you

Parentline Scotland also offers free, confidential support for families:

<https://www.children1st.org.uk/help-for-families/parentline-scotland/>

Complaints Procedure

If concerns are not resolved at school level, parents may contact:

Area Quality Improvement Manager – South Area 1

Ms Kirsty Clark

Highland Council

Bun Sgoil Ghàidhlig Loch Abar

Fort William

PH33 7JE

Phone: 01397 702620

Email: kirsty.clark@highland.gov.uk

Highland Council's complaints handling procedure is followed in all cases.

How we Communicate with Parents

We aim to be open, approachable and easy to contact. We use:

- Face to face conversations at the school gate or by appointment
- Email and phone communication
- School newsletters

-
- Our website and blog
 - Parent meetings and “Sharing the Learning” sessions
 - Community assemblies and events
 - Classroom visits by arrangement

Alternative formats of information (for example Braille, large print or translation into another language) are available on request.

Attendance, Absence and Sickness

Regular attendance helps children to feel secure and make the best progress with their learning.

Parents should contact the school by 9.00 am if a child is absent:

- Phone: 01687 462034
- Email: rum.primary@highland.gov.uk

Please also:

- Let us know in advance about appointments or ferry related travel
- Tell us if someone other than a parent or usual carer will collect your child

If we do not hear from you, the school will make contact to check that your child is safe.

School Day and Practical Information

Primary school hours:

- 9.00 am to 3.15 pm

Break:

- 10.30 am to 10.50 am

Lunch:

- 12.20 pm to 1.15 pm

Nursery hours:

- 9.00 am to 3.00 pm
- No nursery pupils are enrolled in session 2026–27

Uniform

We encourage a simple and practical uniform:

- White polo shirt
- Green jumper or cardigan (with school logo if desired, not compulsory)
- Comfortable trousers, skirt or leggings
- Indoor shoes for use in the classroom

All clothing and belongings should be clearly labelled.

PE

For physical education pupils need:

- T shirt
- Shorts or jogging bottoms
- Gym shoes or trainers

We use the community hall, school grounds and local outdoor spaces. Pupils should have suitable clothing for indoor and outdoor activity.

Outdoor Clothing

We learn outdoors in most weather. Children need:

- Warm layers in colder months
- Waterproof jacket and trousers
- Wellies or sturdy outdoor shoes

This supports our outdoor learning and local fieldwork.

Meals and Snacks

At Rum Primary there is no on-site school meals service. All pupils bring a packed lunch and snacks from home. Water is available throughout the day.

Please inform us of any allergies or dietary requirements.

Information about free school meals and assistance with clothing costs can be found at:

[https://www.highland.gov.uk/info/899/schools -
grants and benefits/10/free school meals and assistance with clothing](https://www.highland.gov.uk/info/899/schools-_grants_and_benefits/10/free_school_meals_and_assistance_with_clothing)

National information on school meals can be found at:

<https://www.mygov.scot/school-meals>

Transport

All pupils live within walking distance of the school.

General information about school transport is available from:

Email: school.transport@highland.gov.uk

Adverse Weather and Closures

As an island school, we are often affected by extreme weather or ferry disruption. Whenever possible, the school remains open.

If we need to close or alter arrangements, we will:

- Post updates on the Highland Council school closures page:

<https://www.highland.gov.uk/schoolclosures>

- Contact parents by phone and, where possible, by email

Children will not be released from school unless they are in the care of a designated adult. Please ensure that emergency contact numbers are kept up to date.

Parental Involvement and Family Learning

Parents and carers are valued partners in learning. There are many ways to be involved in your child's education:

- Sharing books and reading together at home
- Practising number skills in everyday situations, for example shopping or cooking
- Supporting outdoor activities, trips and island projects
- Attending "Sharing the Learning" events and community assemblies
- Contributing ideas or feedback to our school blog and improvement work

We gather parent views through conversations, surveys, meetings and informal discussions. For example, parents have helped shape our hydroponics project, our sustainability focus and our approach to celebrating the island's Dark Sky Sanctuary status.

Family learning opportunities are offered through workshops, joint projects and community events where parents and children learn together, such as food growing, astronomy evenings and Small Isles Week celebrations.

We aim to be an open school with easy access to staff. Parents are welcome to request a meeting at any time if they have questions or concerns.

School Ethos, Values and Positive Relationships

Our school values are:

- Respect
- Resilience

-
- Curiosity
 - Creativity

We want Rum Primary to be a safe, caring community where everyone feels known, included and able to succeed

We celebrate achievements through:

- Whole school assemblies
- Our school website and blog
- Classroom displays and sharing circles
- Direct feedback to families

Examples include celebrating pupils' success in writing competitions, hydroponic harvests, outdoor learning projects and our contributions to Small Isles Week and the Hebridean Whale and Dolphin Trust Floating Classroom sessions.

Equality and Diversity

Rum Primary is committed to equality of opportunity and celebrating diversity. We aim to ensure that no child or family is disadvantaged because of disability, gender, race, faith, health or family circumstances.

Highland Council Equality and Diversity information:

https://www.highland.gov.uk/info/751/equality_diversity_and_citizenship/313/equal_opportunities

<https://www.gov.scot/publications/guidance-presumption-provide-education-mainstream-setting/pages/1/>

Promoting Positive Behaviour and Relationships

We promote positive relationships through:

- Rights Respecting approaches based on the UN Convention on the Rights of the Child
- Restorative conversations that help pupils reflect, repair and move forward
- Clear expectations that are shared and revisited with pupils
- Strong focus on wellbeing, mutual respect and kindness

Our Promoting Positive Relationships Policy is available from the school.

Anti Bullying

We work hard to prevent bullying and to respond quickly where concerns arise. Pupils are encouraged to speak to an adult if they are worried about themselves or someone else.

We follow Highland Council anti bullying guidance which can be found at:

https://www.highland.gov.uk/downloads/file/19358/anti_bullying_-_guidance_for_schools

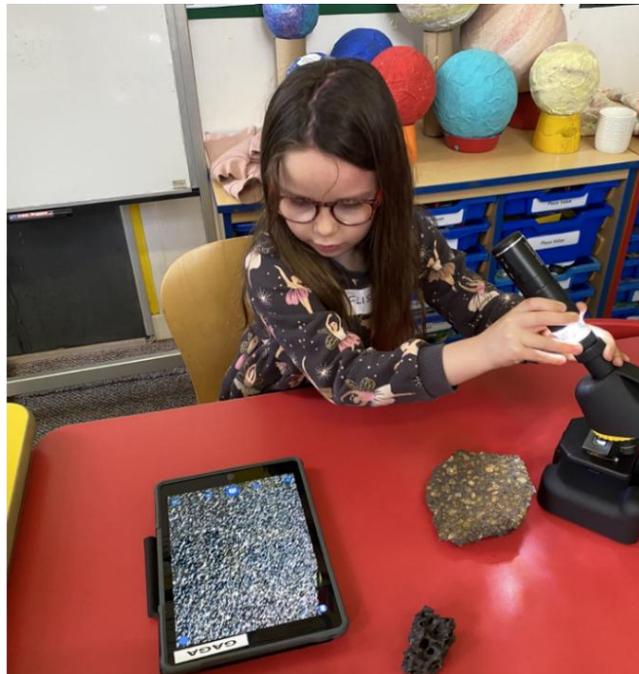
Our school Anti Bullying and Positive Relationships policies are available on request.

Curriculum

Rum Primary follows Curriculum for Excellence from Early Level through to Second Level.

[Curriculum for Excellence | Education Scotland](#)

Learning is broad, relevant and challenging, enriched by Rum's unique environment, our International Dark Sky Sanctuary designation, and close links with community and national partners.



Curricular Areas:

- Literacy and English
- Numeracy and Mathematics
- Health and Wellbeing
- Social Studies
- Sciences
- Technologies, including computing science
- Expressive Arts
- Religious and Moral Education
- Languages (French and BSL awareness)

Learning in Action

Examples of how we bring learning to life include:

- Interdisciplinary topic work, such as “My Island”, “Space and Dark Skies” and “Healthy Eating and Hydroponics”
- Outdoor learning and Seashore School sessions on the beach and in local woodland
- Science and technology through our Food for Thought hydroponics project funded by Education Scotland, comparing hydroponic and soil based growing
- Partnerships with NatureScot, RSPB and National Trust for Scotland to learn about Rum’s wildlife, especially the Manx Shearwater colonies
- Marine science learning with the Hebridean Whale and Dolphin Trust Floating Classroom
- Digital collaboration with other Small Isles schools using Chromebooks and online platforms
- Practical navigation, mapping and fieldwork using the island landscape as a living classroom



The Learner's Journey

Across the year, learning is planned in termly interdisciplinary topics so that pupils revisit key skills at increasing levels of challenge.

Multistage teaching is carefully planned so that:

- Younger pupils build secure foundations in literacy, numeracy and health and wellbeing
- Older pupils deepen understanding through problem solving, leadership roles and independent projects

Teachers use Curriculum for Excellence Experiences and Outcomes and Benchmarks to ensure progression through Early, First and Second Level.

Skills for Learning, Life and Work

We aim to develop skills that pupils will use throughout their lives. These include:

- Problem solving and critical thinking

- Teamwork and leadership
- Communication and presentation
- Digital literacy and online safety
- Creativity and flexibility
- Resilience and managing challenge
- Practical outdoor and environmental skills

Projects such as hydroponics, sustainability work, Shearwater monitoring, creative writing and enterprise activities help pupils connect learning to real life.



Sensitive Aspects of Learning

Relationships, Sexual Health and Parenthood (RSHP) and substance education are taught using age-appropriate resources in line with Highland Council and national guidance. Parents are informed in advance and can discuss content with the school.

Religious and Moral Education and Observance

As a non-denominational school, we explore a range of beliefs, values and traditions, including those represented in Scotland and in the wider world. We mark cultural and faith events where appropriate to build understanding and respect.

Parents have the right to withdraw their child from religious observance. If you wish to do so, please contact the Headteacher. Alternative, meaningful activities will be provided.

Choice and Pupil Involvement in Learning

Pupils help shape learning by:

- Choosing aspects of topics they would like to explore
- Proposing questions for investigations and research
- Taking on leadership tasks such as organising events or presenting to others

Class discussions, pupil voice activities and small group planning sessions give children a say in what and how they learn, within the framework of Curriculum for Excellence.

Find Out More About the Curriculum

Parentzone Scotland:

<https://education.gov.scot/parentzone/>

<https://education.gov.scot/parentzone/curriculum-in-scotland/assessment-and-achievement/>

Highland Council education information:

<https://www.highland.gov.uk/info/878/schools>

A copy of the school's curriculum rationale and annual overview is available on request.

Digital Learning and Online Safety

All pupils use Chromebooks to support learning, including:

- Research and information handling
- Writing, presenting and creating media
- Coding and problem solving
- Working collaboratively with other pupils and partner schools

Online safety and digital citizenship are taught regularly so that children learn to use technology responsibly at school and at home.

Assessment and Reporting

Assessment is an ongoing part of learning and teaching. We assess:

- Day to day classwork and practical activities

-
- Discussions and explanations
 - Observations of learning in the classroom and outdoors
 - Pupil self-assessment and peer feedback

* Teachers use assessments to plan next steps and to ensure that all pupils are making progress.

Parents receive:

- An annual written report on their child's progress across the curriculum and in wider achievements
- At least one formal parent meeting each year
- Ongoing informal updates, particularly in a small school context
- Comprehensive evidence of learning through the school blog and "Sharing the Learning" events

Pupil Profiles summarise progress and achievements and are used to support transitions.

Transitions

Into Primary:

Starting school is an important milestone. We work closely with families to make this a positive experience. Arrangements may include:

- Visits to the school and classroom
- Opportunities to join in with play and early learning activities
- Gradual build-up of time in school where appropriate
- Close communication with parents and any previous early learning providers



Primary to Secondary

Most Rum Primary pupils transfer to:

Mallaig High School

Mallaig

PH41 4RG

Telephone: 01687 462107

Email: mallaig.high@highland.gov.uk

During term time, pupils usually stay at the Mallaig High School Hostel, which provides a safe and supportive environment for island pupils.

Transition arrangements include:

- Small Isles Weeks to build friendships and confidence with peers from Eigg, Muck and Canna

-
- P7 Transition Week at Mallaig High School and the hostel, experiencing classes and routines
 - An Outward-Bound residential experience in P6/7, focusing on teamwork, resilience and independence
 - Enhanced Transition Plans for pupils who require additional support, agreed with parents and partner agencies

Enrolment and Placing Requests

Information about enrolling for Primary 1 and placing requests for other stages is available at:

[Enrol your child for school | Enrol your child for school | The Highland Council](#)

[Enrolment in a school outside your catchment area | Enrol your child for school | The Highland Council](#)

[What is ELC all about and is it for us? | Enrol your child for early learning and childcare | The Highland Council](#)

Primary 1 enrolment normally opens in January. Placing requests for the following session should usually be submitted by 15 March. Up to date deadlines are provided on the Highland Council website each year.

Families interested in island education are very welcome to contact the Headteacher to arrange a visit or virtual meeting to discuss what Rum Primary can offer.

Military Families

Our school welcomes and supports families and their children and young people from **Armed Forces families: Serving, Reservists and Veterans**.

We understand some of the challenges that service life can bring. These may be more difficult during times of mobility, separation due to a deployment, long training exercise or weekending. We look forward to working with you to ensure your child or young person thrives whilst with us in Highland.

Please get in touch with us as soon as you can so we can work together to ensure we are ready for your child or young person joining us. This is particularly important if they have additional support for learning (ASL) needs so that we can where possible have the appropriate support in place. (ASL is the term used in Scotland, in England a similar term is SEND).

Highland Council proudly committed to the Armed Forces Covenant many years ago and have built positive relationships with its Armed Forces community. There is a unique and dedicated partnership, [The Military Liaison Group \(Education\)](#), often referred to as "The MLG" extend a warm welcome to you. This was formed to promote and ensure the equity and equality for any child or young person from an Armed Forces family, within an educational context, so that they thrive whilst with us in Highland.

There is a dedicated website in Highland, [Armed Forces Families Website](#) that has been developed and informed by our Armed Forces community's needs. It is an easy to navigate website with helpful information, guidance and support for families, educators, children and young people and communities. Here is a link to take you directly to the [Enrolment page](#) which may be particularly helpful.

Our children and young people have co-created a warm welcome to you and your family. Click the links here [Primary School Welcome](#) | [Secondary School Welcome](#)

Please get in touch with the Headteacher if you have any queries or if you would prefer, contact the MLG (Education) lead [here](#).

School Improvement and Performance

Summary of Recent Improvements

Over the last year the school has focused on:

- Strengthening literacy and numeracy through targeted small group teaching, use of high-quality texts and practical maths in real contexts
- Developing health and wellbeing through outdoor learning, resilience building activities and pupil leadership in events such as Small Isles Week and community celebrations
- Enhancing digital learning through regular Chromebook use for research, writing, coding and collaboration with partner schools and organisations
- Expanding interdisciplinary learning through the hydroponics project, food growing in the polytunnel, and science investigations comparing different growing systems

We have also worked to reduce barriers linked to poverty by:

- Supporting access to trips and residential experiences where costs or travel could be a barrier
- Providing targeted learning resources where needed
- Using available funding to support individual pupils and small group interventions in literacy, numeracy and wellbeing

Standards and Quality Report and School Improvement Plan

The school's Standards and Quality Report provide an annual summary of progress and impact across key areas of learning, teaching and school life.

The School Improvement Plan sets current priorities and actions, which currently include:

- Continuing to develop a rich, place-based curriculum for a small island school
- Further strengthening literacy and numeracy across the curriculum
- Enhancing assessment and pupil profiling
- Developing our learning for sustainability work, including hydroponics and biodiversity
- Supporting pupil wellbeing, resilience and pupil voice

Parent friendly versions of both the Standards and Quality Report and the School Improvement Plan are available from the school and will be posted on the school website.

Performance Information

Inspection reports:

<https://education.gov.scot/inspection-and-review/find-an-inspection-report/>

Parentzone School Information Dashboard:

<https://education.gov.scot/parentzone/my-school/school-information-dashboard/>

Parents who would like more detail about performance information or improvement work are welcome to discuss this with the Headteacher.

Support for Pupils

We aim to ensure that every child's needs are met through Getting It Right for Every Child (GIRFEC) principles. <https://hcpc.scot/wp-content/uploads/2024/09/Highland-Child-Protection-and-GIRFEC-Guidance-2024-FINAL.pdf>

Named Person

The Named Person for all primary pupils at Rum Primary is the Headteacher. If you have concerns about your child's learning or wellbeing, please contact the Headteacher in the first instance.

Identifying and Supporting Additional Needs

If a child needs extra help, we follow Highland's staged approach to assessment and support. This may include:

- Classroom based support and adaptation of learning activities
- Additional small group or one to one help
- A Child's Plan, which sets out agreed targets and supports
- Involvement of other services such as Educational Psychology, Speech and Language Therapy, Health services or Social Work, where appropriate

Partner agencies work with us only with parental consent, unless there is a child protection concern. <https://www.thrivingfamilies.org.uk/>

Information and Advice

Support for Learners (Highland Council):

<https://www.highland.gov.uk/info/886/schools - additional support needs>

Support for Learners Website

Enquire – The Scottish advice service for additional support for learning:

<https://enquire.org.uk/>

My Rights, My Say – For young people aged 12–15 with additional support needs:

<https://enquire.org.uk/myrightsmysay/>

Scottish Independent Advocacy Alliance:

<https://www.siaa.org.uk/>

Scottish Child Law Centre:

<https://sclc.org.uk/>

Health, Safeguarding and Wellbeing

Child Protection and GIRFEC

From time to time incidents can occur within the school setting which cause concern and could indicate that a pupil is suffering some form of abuse.

In terms of Highland Child Protection Committee Inter-agency Protection Guidelines, Education Service staff must report such incidents to Social Work Services which can lead to a joint Social Work/Police investigation.

All agencies involved in Child Protection are obliged to make the welfare of children their paramount consideration and this will be the priority for Education Service staff.

COPIES OF CHILD PROTECTION POLICY GUIDELINES are available from the Headteacher or online at

<https://hcpc.scot/wp-content/uploads/2024/09/Highland-Child-Protection-and-GIRFEC-Guidance-2024-FINAL.pdf>

First Aid and Minor Injuries

Minor injuries are treated in school. Parents are contacted if a child is unwell or if we have any concerns.

Administration of Medicines

We follow national guidance on supporting children and young people with healthcare needs in schools:

<https://www.gov.scot/publications/supporting-children-young-people-healthcare-needs-schools/>

Where possible, medication should be given at home. If a child requires medication during the school day:

- Medication must be in its original container
- It must be clearly labelled with the child's name and pharmacist instructions
- Written parental instructions must be provided

A healthcare plan will be created where needed, in partnership with parents and health professionals.

Mental Health and Emotional Wellbeing

Wellbeing is embedded in all aspects of school life. We support emotional development through:

- Class circle times and wellbeing check ins
- Restorative approaches to resolving conflict
- Outdoor learning and physical activity
- Opportunities for pupils to talk about worries with a trusted adult

Additional support may include:

- Consultation with the Primary Mental Health Worker service
- School based counselling for pupils aged 10 and over
- Self-referral options for pupils aged 12 and over where appropriate

Further support information:

Kooth – Online counselling and wellbeing support (age 10+):

<https://www.kooth.com>

NHS Inform Mental Wellbeing Hub:

<https://www.nhsinform.scot/healthy-living/mental-wellbeing>

School Policies and Practical Information

School policies, including Promoting Positive Relationships, Anti Bullying, Child Protection, Homework and Equalities, are available from the school on request.

Highland Council policies and guidance can be found at:

[Authority Policies](#)

School term dates:

https://www.highland.gov.uk/info/878/schools/32/school_term_dates

Homework

Homework is used to reinforce key skills and to share learning with families. In a very small multi-stage class, homework is usually simple, purposeful and focused on reading, number facts and short follow up tasks linked to current learning.

Composite and Multistage Classes

Rum Primary operates as a small multistage class. Teaching is carefully planned so that:

- Learning is matched to different ages and stages
- Activities are differentiated by outcome, support or level of challenge
- Older pupils act as positive role models and sometimes as learning buddies

This structure also offers rich opportunities for collaboration and leadership.

School Meals and Snacks

As noted earlier, pupils bring a packed lunch and snacks. Parents can find information about free school meals and clothing grants at:

[https://www.highland.gov.uk/info/899/schools -
grants and benefits/10/free school meals and assistance with clothing](https://www.highland.gov.uk/info/899/schools-_grants_and_benefits/10/free_school_meals_and_assistance_with_clothing)

Breakfast Club and After School Care

There is currently no breakfast club or after school care operating on the island. We will let parents know if this changes in future.

Clubs and Activities

Opportunities vary from year to year and may include:

- Sports and activity sessions through the Active Schools Coordinator
- Outdoor clubs linked to wildlife, sustainability or wildlife monitoring
- Creative clubs such as art or storytelling, often linked to visiting specialists

Information about current clubs is shared with parents during the year.

Pupil Representation and Pupil Voice

In a very small school, all pupils are actively involved in decision making. Pupil voice is built into daily practice. Pupils contribute to decisions about:

- Learning topics and projects

-
- School improvement priorities
 - Fundraising and community events
 - Playground equipment, rules and routines

This whole school approach functions as our pupil council.

Community Links and Partnerships

Our curriculum is enriched by strong community links and partnerships, including:

- Isle of Rum Community Trust
- NatureScot
- RSPB and National Trust for Scotland
- MOWI Scotland
- Education Scotland
- Hebridean Whale and Dolphin Trust (Floating Classroom)
- Active Schools Coordinator
- Highland Council Estate Management

We also work with visiting artists, storytellers, scientists and outdoor specialists where possible.

The school plays a full part in island life, for example hosting community events, contributing to celebrations and supporting local environmental projects.

Small Isles Week is a highlight of the year, bringing children from Rum, Eigg, Muck and Canna together for shared learning and residential experiences that build confidence, friendship and independence.



Health Promotion

Rum Primary is a Health Promoting School. We encourage pupils, staff and families to make healthy choices by:

- Embedding health and wellbeing across the curriculum
- Promoting outdoor learning and daily physical activity
- Developing resilience and mindfulness strategies
- Growing and preparing food through our hydroponics and polytunnel projects
- Taking part in Highland initiatives such as Climate Week, Sports activities and health challenges

Pupils learn to make balanced food choices, care for their environment and look after their physical and emotional wellbeing.

Employment of Children

Information about the Employment of Children byelaws, which regulate the types of work and conditions for school age children, can be found at:

[Employment of children |](#)

Education Maintenance Allowance (EMA)

Education Maintenance Allowance (EMA) provides financial support for eligible young people who continue in education after their statutory leaving date.

More information:

[https://www.highland.gov.uk/info/899/schools -
grants and benefits/14/education maintenance allowance](https://www.highland.gov.uk/info/899/schools-_grants_and_benefits/14/education_maintenance_allowance)

Data Protection and Records

Transferring Educational data about pupils

The Scottish Government and its partners collect and use information about pupils through the *Pupil Census* to help to improve education across Scotland. This note explains why we need this information, how we use it and what we do to protect the information supplied to us. Further information can be obtained from <http://www.gov.scot/Topics/Statistics/ScotXed>.

Data Policy

Information about pupils' education is collected through statistical surveys in partnership between the Scottish Government and Local Authorities through the ScotXed Programme which aims to help schools and Local Authorities by

supporting efficient collection, processing and dissemination of statistical information. The Scottish Government then provides analysis of the data to support research, planning, management and monitoring of education services as well as to produce National Statistics publications.

Education data within the Scottish Government is managed effectively by secure systems and is exploited as a valuable corporate resource, subject to confidentiality restraints. As part of its data policy, the Scottish Government will not publish or make publicly available any information that allows individual pupils to be identified, nor will data be used by the Scottish Government to take any actions in respect of individuals. Data is held securely and no information on individual pupils can or would be made publicly available by the Scottish Government.

The individual data collected by the Scottish Government through the Pupil Census is used for statistical and research purposes only.

Information on why we collect data about pupils and who we share this data with can be found in Highland Council's Privacy Notice which is available here:

https://www.highland.gov.uk/directory_record/1095920/enrol_your_child_at_a_school

Why do we need your data?

In order to make the best decisions about how to improve our education service, the Scottish Government, education authorities and other partners such as the SQA and Skills Development Scotland need accurate, up-to-date data about our pupils. We are keen to help all our pupils do well in all aspects of school life and achieve better examination results. Accurate and up-to-date data allows us to:

- Plan and deliver better policies for the benefit of all pupils.
- Plan and deliver better policies for the benefit of specific groups of pupils.

-
- Better understand some of the factors which influence pupil attainment and achievement.
 - Share good practice.
 - Target resources better.
 - Enhance the quality of research to improve the lives of young people in Scotland.

Your data protection rights

The collection, transfer, processing and sharing of ScotXed data is done in accordance with data protection legislation. We also comply with the National Statistics Code of Practice requirements and other legislation related to safeguarding the confidentiality of data. Data protection legislation gives you the right to know how we will use your data. This note can give only a brief description of how we use data. Fuller details of each individual ScotXed survey, including the purpose of each and the published data, can be found on the ScotXed website

<http://www.gov.scot/Topics/Statistics/ScotXed/SchoolEducation>

The Scottish Government works with a range of partners including Education Scotland, Skills Development Scotland and the SQA. On occasion, in order to help meet our aim of improving the life of young people in Scotland, we may make individual data available to partners such as the National Registers of Scotland to carry out research relating to the national population census and also academic institutions and organisations to carry out additional research and statistical analysis to meet their own official responsibilities. Any sharing of data will be done under the strict control of the Scottish Government, and will be consistent with our data policy. This will ensure that no individual level data will be made public as a result of the data sharing and that this data will not be used to take any actions in respect of an individual. Decisions on the sharing of data will be taken in consultation with relevant colleagues and individuals within and

outside the Scottish Government. At all times pupils' rights under the Data Protection Act and other relevant legislation will be ensured.

Concerns

If you have any concerns about the ScotXed data collections you can email the Head of Schools Analysis at ScotXed@scotland.gsi.gov.uk or write to The ScotXed Support Office, Area 2D, Victoria Quay, Leith, EH6 6QQ. Alternative versions of this page are available, on request from the ScotXed Support Office, in other languages, audio tape, Braille and large print.

Highland Council Privacy Notice:

<https://www.highland.gov.uk/privacy>

Emergency Planning

In emergencies such as severe storms, extended ferry disruption or other incidents affecting safety or travel:

- Parents will be contacted by phone and, where possible, email
- School closure information will be posted on:

<https://www.highland.gov.uk/schoolclosures>

- Where island communication is disrupted, information may also be shared via local community channels such as the Isle of Rum Community Trust and community notice boards

Children will only be released from school to a known and trusted adult.

Pupil Voice

Pupil voice is central to our work as a small school. Children are encouraged to share ideas, suggest changes and take on responsibilities. Examples include:

- Planning elements of Small Isles Week and community events
- Contributing to the design of learning spaces indoors and outdoors
- Helping shape school rules and playground agreements
- Leading warm-ups, games and parts of assemblies

This helps pupils develop confidence, responsibility and a sense of ownership of their school.

Disclaimer

Whilst every effort has been made to ensure the accuracy of the information in this handbook, circumstances may change after publication. Parents should check the school website or contact the school for the most up to date details.

Contact

Headteacher:

Mr Andrew McCallum

Rum Primary School

Isle of Rum

PH43 4RR

Telephone: 01687 462034

Email: rum.primary@highland.gov.uk

Website: <https://isleofrumprimary.wordpress.com>