

The Highland Council

Tain 3-18 Campus - Stakeholder Group

Minute of meeting No. 10 held on Tuesday 23 August 2022 at 7 pm

Via Microsoft Teams

Attendees	Initials
Highland Council - Members	
Derek Louden, Chair	DL
School Representatives	
Eileen Henderson, Head Teacher, Craighill	EH
Mark Jones, Head Teacher, Tain Royal Academy	MJ
Jane MacKay, Head Teacher, Knockbreck	JM
Clare Whiteford, Head Teacher, St Duthus	CW
Parent Council Representatives	
Morven Fioretti	MF
Lorna MacIver	LM
Chris Ross	CR
Fifi Sutherland	FS
Karin Wood	KW
Community Representatives	
Graham Nutt, Tain Youth Café	GN
Alison Taylor, Neighbour	AT
Highland Council - Officials	
Robert Campbell, Service Lead – Capital Planning/Estate Strategy	RC
Susannah Holmes, Principal Estates Officer	SH
Derek Martin, Area Education and Learning Manager	DM
Callum Sinclair, Estates Officer	CS
Gordon Stewart, Education Advisor	GS
High Life Highland	
Julie Corcoran, Head of Libraries	JC
Rob Parkes, Youth Development Officer	RP
Simon Swanson, Head of Investment and Programme Management	SS
Kier Construction	
Lindsey McNaughtan, Social Responsibility Manager	LMN
Apologies	
Philip Shannon, Cllr Sarah Rawlings, Cllr Alasdair Rhind, Alan Mohan, Kirsteen Reekie, Mark Boyle, Ian Harper, Paul Stallan, June Robertson	
Minute	
Callum Sinclair/Robert Campbell	

Item	Discussion and comment	Action
1.	Welcome	
1.1	DL welcomed everyone to the meeting.	

Item	Discussion and comment	Action
2.	Minutes of previous meeting	
2.1	Item 3.6: LMN advised that Kier are working on community engagement and have set up meetings with the community and key stakeholders.	
2.2	Item 3:10: SS advised that the Alness Swimming Pool was used by the school only during school hours, with community use taking place outwith these hours.	
2.3	The minutes of the previous meeting were approved.	
3.	Project update	
3.1	<p>RC shared a presentation updating on the current position on the new build.</p> <ul style="list-style-type: none"> • The meeting of the Highland Council on 30th June approved a recommendation to proceed with the project. • It had been advised at the previous meeting in June that the aim would be to award the contract up to 4 weeks after the Council meeting. However, more time has been required to resolve all the remaining technical and financial risk issues. • Based on an award of contract by the end of August and a four-week mobilisation period, construction work would start on site in late September with a building handover in late December 2024. • The operational dates for the schools from the new building will require further consideration. • Members will consider the proposed relocation of the Public Library, along with the one in Nairn, in due course. • Work has commenced on the business case comparing the whole life capital and revenue costs of a new swimming pool with retaining and upgrading the existing facilities; this will need to be completed in time for the review of the capital programme that is underway. 	
3.2	RC will arrange a meeting with Ward Members once the final cost of the project is confirmed.	
3.3	<p>CR Asked if with budgets being tight and costs increasing would there be any major design cutbacks or changes.</p> <p>RC: There will be no major design changes, the project had been reviewed to identify any potential savings without reducing the scope of the project.</p>	
3.4	<p>CR asked about the impact on the swimming pool business case due to increasing costs.</p> <p>RC: The business case will reflect the increases in capital and revenue costs due to current market conditions and other factors.</p>	
4.	Education and school matters	
4.1	<p>EH asked for an update on the boundary line for Craighill Primary's playground whilst the construction works take place.</p> <p>LMN/SH will give an update this week waiting on Jeff Hedley to finalise the levels within the proposed boundary lines.</p>	LMN/SH
4.2	DM advised that there will be an update on the proposed new school management structure at a future meeting.	
5.	Date of next meeting	
5.1	To be confirmed.	
6.	AOCB	
6.1	CW is retiring as Head Teacher of St Duthus and Lee Williams will be taking over.	

Item	Discussion and comment	Action
	DL thanked CW for all her efforts and wished her a happy retirement on behalf of the stakeholder group.	
6.2	DL concluded the meeting at 19:34.	