

DOCTOR'S CERTIFICATE

This certificate is for use in deciding, for Council Tax purposes, whether the named person has a Severe Mental Impairment

Data Protection - We are asking for the following information in accordance with the provisions of the Council Tax (Administration and Enforcement) (Scotland) Regulations 1992 and the Data Protection Act 1998. We will use this information to help us determine your liability for and to collect your Council Tax. Information given on this form may be held electronically and may be shared for Council Tax purposes. We may also share this information with other Council Services, Local Authorities, Government Departments and other bodies responsible for auditing or administering public funds. We will not give information about you to anyone else, or use information about you for other purposes, unless the law allows us to.

**Please read the notes on Page Two of this form
and then complete each section in BLOCK CAPITALS**

Part One

To be completed by the person who is liable for the Council Tax or their authorised agent.

Details of the person with the Severe Mental Impairment

- Title _____ Name _____
- Date of Birth _____
- Current Address _____
_____ Postcode _____
- Correspondence Address (*if applicable*) _____
_____ Postcode _____
- Daytime Telephone Number _____
- Council Tax Reference Number _____

Part Two

To be completed by the Doctor - please read the notes overleaf.

Doctors Opinion

In my opinion, the person named above had a severe mental impairment since:

- Date

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(day) (month) (year)

Doctor's Details:

- Title _____ Name _____
- Status (GP etc) _____
- Surgery/Hospital Address _____
_____ Postcode _____

Doctor's Signature and Date:

- Doctor's Signature _____ Date _____

Part Three

Please return the completed certificate to this address:

Operations Team, The Highland Council, PO Box 5650 Inverness, IV3 5YX.

Local Government Finance Act 1992

The decision as to whether a person is severely mentally impaired is not consequent on any specific diagnosis. A person is severely mentally impaired if he or she has a severe mental impairment of intelligence and social functioning however caused which appears to be permanent. A decision about the presence of severe mental impairment will, in all cases, depend on your clinical judgement as to whether the applicant meets these criteria.

If you are not sure whether an applicant's intelligence and social functioning are such as to constitute severe mental impairment, you may wish to seek information and advice from appropriate medical colleagues in other professions, or from carers, who may be able to help with information based on their knowledge of the applicant. If, after such consultation, you are still not sure whether or not an applicant is severely mentally impaired, you should not sign the certificate.

Charging for Certificate

The General Medical Services Committee of the BMA has agreed that for the purpose of the Act, medical certificates should be issued without charge. Schedule 4 to the National Health Service (General Medical and Pharmaceutical Services (Scotland) Regulations 1974, has been amended to that effect.