



Scottish Parliamentary Elections Regional Party List Candidates

This nomination template will assist you to complete your nomination form correctly. If you have any questions, please do not hesitate to contact election@highland.gov.uk.

Annotated nomination papers – Scottish Parliament – regional party list

I Process and forms

- I.1 There are three documents that you must submit to make your nomination valid:
 - Nomination paper – one per party list
 - a certificate of authorisation – one per party list
 - An emblem request form (if they want an emblem on the ballot paper) – one per party list
 - Consent to nomination – one for each candidate.
- I.2 You must be deliver these forms by hand. They must be originals, not copies and anything received by email/fax will not be valid.
- I.3 However, if you are abroad and the Regional Returning Officer (RRO) is satisfied it is not practicable for you to submit your consent to nomination in writing and deliver it by hand, you may be permitted to provide it by fax or email, and will not require a witness to sign the form.
- I.4 You must also pay a deposit of £500. The RRO will have provided instructions about how this could be paid, for example in cash or by banker's draft. This must be deposited with the RRO by 16:00, 23 working days before the poll. Parties that poll more than 5% of the total valid votes cast in the region will have their deposit returned. Parties who poll less than, or equal to 5% of the total valid votes cast will lose their deposit.
- I.5 You may also submit an election agent appointment form, which does not necessarily need to be submitted at the same time as the other nomination forms. However, it does have the same deadline.
- I.6 Where you do not appoint an election agent, the candidate who appears first on the candidate list will be deemed to be the election agent.
- I.7 If you have any issues with completing your nomination forms, please contact the RRO, Derek Brown, The Highland Council Headquarters, Glenurquhart Road, INVERNESS IV3 5NX.

- 1.8 It is a good idea to have your nomination paperwork informally checked by the RRO before you formally submit them. This can allow you to make any corrections or complete new nomination forms if there are any mistakes.
- 1.9 Once your party list nomination has been formally submitted, no details can be amended. If you want to withdraw your whole party list, or one or more of the candidates, you can do so until 16:00, 23 working days before the poll.
- 1.10 If a candidate changes their mind and no longer want to stand for election, they can withdraw their candidacy until 16:00, 23 working days before the poll.

2 Further information

Other useful guidance sources

[Guidance for Candidates and Agents at Scottish Parliament elections](#)

[The Scottish Parliament \(Elections etc.\) Order 2015](#)

3. Annotated forms

- 3.1 These annotated forms cover areas that commonly cause confusion or difficulty, which staff can refer to when checking that a nomination paper is completed properly. Notes have been added to draw attention to the areas where candidates may have questions or made errors, and to remind staff where they need to add details.

Form I – nomination paper (header)

This section should be completed by RRO staff when the form is formally submitted.



Office use only	Date received	Time received	Initials	No
Regional Party List Election of a Member to serve in the Scottish Parliament	1 – Nomination paper			
<i>Clearvale</i>	Region			
Date of election:	**/**/****			

The name of the Scottish Parliamentary region should be given here.

If it has not been pre-printed; the date of the election should be given.

Form I – nomination paper (header)(cont.)

This must be the name of the political party, as registered with the [Electoral Commission](#).

Name of Registered Political Party ¹ :	Gold party
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The undersigned nominates the above mentioned registered political party at the said election in the following name and to use the following description.

Name of party as it is to appear on the ballot paper ² :	Scottish Gold Party
Description ³ :	Go for Gold

You may add a description to your party name, that will appear on the ballot paper and notices. This must be a description registered with the [Electoral Commission](#).

This must be the registered name of the political party. If the party name is not preceded by the word “Scottish”, this can be added. If the party name begins with “The” then “Scottish” can be inserted after it.

This should match exactly the name given in Form 3.

You must enter the registered party name and/or description as authorised by the party. This must be as registered with the Electoral Commission and must match **EXACTLY** with the description authorised in Form 3 – the certificate of authorisation.

Registered party names and descriptions can be found on the Electoral Commission website: <http://search.electoralcommission.org.uk/>

The party name can be preceded by the word “Scottish” if it is not already part of the name. If the party name begins with “The”, then “Scottish” can be inserted after that word.

It is important to read the [EC Guidance](#) if a description is used.

Form 1 – nomination paper (candidate’s details)

You can field up to twelve candidates per region.

Full names must be added here – no initials.

Prefixes (e.g., Sir) or suffixes (e.g., Snr) must not be used.

Candidates’ full names and commonly used names (where used) must match **EXACTLY** with those listed on Form 2 for each candidate.

The candidates for the party, and the order in which they are given, are:

	Candidate’s surname	Other names in full	Commonly used surname (if any) ⁴	Commonly used forename(s) (if any) ⁴	Candidate’s home address in full (including postcode)
1.	Smith	Joseph		Jo	1 Forest Lane Southfold S99 1Z,W
2.	Gill	Ajeet Singh		Jeet	52 Kilworth Drive, Southfold S98 1FT
3.	Gill	Mandeep Kaur			52 Kilworth Drive, Southfold S98 1FT
4.	Jones	Thomas Dylan		Tom	5 Forest Lane, Southfold S99 1Z,W
5.	Taylor	Doris			5 Forest Lane, Southfold S99 1Z,W
6.	Khan	Abdulbasit		Basit	1 Paper Lane Northfold S97 6JN
7.	Smith	Matthew Eric			22 Southfold Lane, Southfold, S98 1FT

This is optional. If the candidate is commonly known by a different name to their actual name, this/these should be entered here.

The commonly used name will then appear on the ballot paper, the Statement of parties and persons nominated and the notice of election agent instead of the actual name.

Usually, you will take the commonly used name at face value, but it may be rejected if it is obscene or offensive, or its use could mislead or confuse electors. It is important to read the [EC guidance](#) if a commonly used name is used.

Form I – nomination paper (candidate’s details) (cont.)

8.	Williams	Susan Annette		Sue	71 Nunts Lane, Southfold S98 3FS
9.	Williams	Angus		Pete	71 Nunts Lane, Southfold S98 3FS
10.	Panesar	Kamal			102 Hill Drive, Northfold S98 4RT
11.	Panesar	Surjit			102 Hill Drive, Northfold S98 4RT
12.	Pickering	Nicola		Nikki	177 Hilcrest Street Southfold S98 5RG

The home address of each candidate must be given here:

- in full and without any abbreviations
- it must be their current home address
- it must not be a business address (unless they run a business from their home).

For further information see the [EC guidance](#).

Form I – nomination paper (authorisation)

You must sign the nomination paper. If you are not the registered Nominating Officer, you must have been authorised to do so.



Signed by: (Nominating Officer or person authorised in writing by them)	<i>A. Gill</i>	Date:	**/**/****
Name in full: (in BLOCK CAPITALS) (Nominating Officer or person authorised in writing by them)	<i>AJEET SINGH GILL</i>		

To be completed by the Nominating Officer where the form is to be delivered by someone other than the registered Nominating Officer.
The information requested does not need to be completed on this form but it must be provided to the Regional Returning Officer with the nomination

I, the registered Nominating Officer for the above named party, authorise the person named below to deliver this nomination form

Nominating Officer signature	<i>H. Robertson</i>
Name of person authorised to deliver the nomination	<i>Ajeet Singh Gill</i>



If you are not the nominating officer, the Nominating Officer may sign here to indicate you are authorised to submit the nomination.

The authorisation may be provided separately, but it must be provided to the RRO when the nomination is delivered.

Form 2 – candidates consent to nomination (header)

Each candidate must complete Form 2. The forms must be submitted at the same time as the nomination paper for the party list.

This section should be completed by RRO staff when the form is **formally submitted**.

Office use only	Date received	Time received	Initials	No
Scottish Parliament	2 – Candidates consent to nomination – party list candidate			
Region:	Clearvale			
Date of the election:	**/**/****			

If it has not been pre-printed; the date of the election should be given.

The name of the Scottish Parliamentary region should be given here.
Check the name of the region is correct.

Form 2 – candidates consent to nomination (Section 1)

This should be your full name (rather than commonly used name) as given in Form 1.

If you become the election agent by default for example where no appointment is made, this address will be used as the office address on the Notice of Election Agents.

Every candidate must provide an address for this purpose.

Section 1 - Candidate's details and declaration			
I (candidate's name in full)	Joseph Smith		
of (home address including postcode)	1 Forest Lane, Southfold, S99 1Z.W		
Office address in case you are required to be an agent. See note 3.	1 Forest Lane, Southfold, S99 1Z.W		
am standing for election on behalf of (state name of registered political party)	Gold Party		
and hereby consent to my nomination as a candidate at the above-mentioned election.			
I am aware of the provisions of sections 15 to 18 of the Scotland Act 1998 and of any Order in Council made under section 15 of that Act, and to the best of my knowledge and belief I am not disqualified from being a member of the Scottish Parliament.			
I am aware of the provisions of section 5(7) of the 1998 Act and, to the best of my knowledge and belief, I may be included in the party list.			
My date of birth is	Day (DD) 24	Month (MM) 03	Year (YYYY) 1991
Note: It is an offence to make a false declaration.			
Candidate's signature	J. Smith		Date: **/**/****

You must sign here, and the date should not be earlier than one month before the deadline for nominations.

You must be 18 or over on the **date of submitting the nomination paper.**

Form 2 – candidates consent to nomination (Section 2)

Section 2 – To be completed by the witness			
I confirm the above-mentioned candidate signed this declaration in my presence.			
Witness (name in full)		Sidney Jackson Brown	
Signature	<i>SJ Brown</i>	Date:	**/**/****

↑
There are no restrictions on who can be a witness.

Form 3 – certificate of authorisation

This must be the name of the political party, as registered with the [Electoral Commission](#).

This must be the registered name of the political party. If the party name is not preceded by the word “Scottish”, this can be added. If the party name begins with “The” then “Scottish” can be inserted after it.

This should match exactly the name given in Form 1.

In accordance with the Scottish Parliament (Electors etc.) Order 2015, I hereby certify that	
(Name of party as registered ¹)	Gold Party
may include the following name and the following description ² on its regional list for the above electoral region on [date of election]	
(Name of party as it is to appear on the ballot paper ³)	Scottish Gold Party
(Description ²)	Go for Gold
Signature of Nominating Officer (or person authorised by the Nominating Officer):	A. Gill
Name in full (in BLOCK CAPITALS):	AJEET SINGH GILL
Date:	**/**/****

The party may add a description to their party name, that will appear on the ballot paper and notices.

You must sign the certificate of authorisation. If you are not the registered Nominating Officer, you must have been authorised to do so.

You must enter the registered party name and/or description as authorised by the party. This must be as registered with the Electoral Commission and must match **EXACTLY** with the description authorised in Form 1 – the nomination paper.

Registered party names and descriptions can be found on the Electoral Commission website: <http://search.electoralcommission.org.uk/>

The party name can be preceded by the word “Scottish” if it is not already part of the name. If the party name begins with “The”, then Scottish can be inserted after that word.

It is important to read the [EC Guidance](#) if a description is used.

Form 4 – request for a party emblem

Region:	Clearvale	Date of election:	**/**/****
Name of registered party:	Gold Party		
I request that the ballot paper shall contain, against the party name, the following registered emblem (please identify which emblem if the party has registered more than one):			
Emblem to be used: (Please use name or description as on Electoral Commission website):	Gold medal - Scotland version (ID 1000)		
Signature of registered Nominating Officer (or authorised person):	<i>A. Gill</i>		
Name in full (in BLOCK CAPITALS):	AJEET SINGH GILL		
Date:	**/**/****		

This should be the name as registered with the EC e.g., “Emblem for use in Scotland” or “Emblem ID 1000”.

Must be signed. If you are not the registered Nominating Officer, you must have been authorised to do so.

Emblems can be found on the [Electoral Commission](#) website by searching the registration details for the party and clicking for more details to view the emblems.

Form 5 – notification of election agent

Optional – if you do not appoint an election agent, the candidate whose name appears first on the candidate list will be the agent on behalf of the party.

Office use only	Date received	Time received	Initials	No
Scottish Parliament	5 – Notification of election agent (party list)			
Region:	Clearvale			
Date of the election:	**/**/****			

This form is for completion by the candidate who is listed highest on the regional list of a party who has submitted a list in this region.

In accordance with the Scottish Parliament (Elections etc.) Order 2015	
I, (the the highest listed candidate on the regional list)	Joseph Smith
Of (registered party name):	Gold Party
<i>do hereby notify you that I have appointed:</i>	
Agent's Name:	Emma White
Agent's address (in full)	10 Marine Road, Whitecoast, W12 3AB
to be the Election Agent for the party in this region.	
The office to which any claim, notice, legal process and other document relating to the Election may be sent is as follows:	
Agents office address (in full):	Gold Party Office, 8 Main Street, Northfold, S99 3YX
Signed (by person making the declaration):	J. Smith
Date:	**/**/****

This must be the name of the political party, as registered with the [Electoral Commission](#).

Must be a physical address. There are no restrictions on where the office must be located.

The form must be signed by the candidate whose names appears first on the candidate list.

Form 5 – notification of an election agent (cont.)

Confirmation of acceptance of appointment (required unless the agent is a candidate on the list)	
I, the above-named election agent, hereby request that my home address is not published on the Notice of Election Agents and a correspondence address is published instead [delete as applicable]	Yes/No
Agent's correspondence address in full:	Gold Party Office, 8 Main Street, Northfold, S99 3YX
In accordance with the Scottish Parliament (Elections etc.) Order 2015	
I, (Election Agent's name)	Emma White
the person named above as the Election Agent for	
Registered party Name:	Gold Party
Hereby declare that I agree to my being appointed as their Election Agent.	
Election Agent's Signature	EB White
Date:	**/**/****

An election agent can provide a correspondence address, which will be used on public notices instead of their home address.

The election agent must also sign the form.

Agent's other details in case of query (Optional – will not be published)	
Home telephone:	01742 555555
Work telephone:	01742 444444
Mobile telephone:	09777 444444
Email address:	3bwhite5544@goldpartymail.co.uk

It is useful to provide this information in case of query or follow up contact.

Form 3 – notification of a sub-election agent

Office use only	Date received	Time received	Initials	No
Scottish Parliament		6 – Notification of sub-agent		
Region:	Clearvale			
Date of the election:	**/**/****			

The election agent may appoint one or more sub-agents to act on their behalf in any part of the region but each must have a separate area. Sub-agent areas must not overlap.

I, the Election Agent	Emma White
of (Party name):	Gold Party
do hereby notify you that I have appointed as sub-agent in the above Electoral Region:	
Name of sub-agent:	Tom Jones
Sub-agent's address	5 Valley Lane, Clearvale, S98 5CW
Office address to which all claims, notices, legal process and other documents may be sent is (if different):	Gold Party Office, 8 Main Street, Northfold, S99 3YX
Extent of appointment (describe area, e.g. local authority area):	Clearvale constituency

Must be a physical address. There are no restrictions on where the office must be located.

The election agent must sign the form.

Election agent signature			
I declare the above named person to be a sub-agent			
Signature of election agent:	EBWhite	Date:	**/**/****
Name:	Emma White	Date:	**/**/****

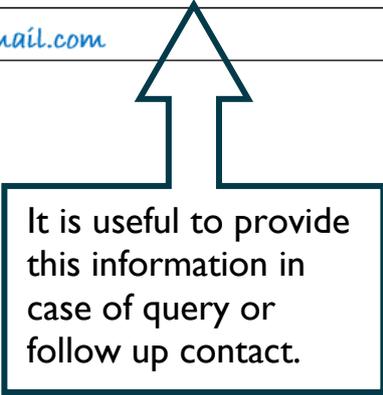
A sub agent can provide a correspondence address, which will be used on public notices instead of their home address.

Confirmation of acceptance by sub-agent (optional)			
I, the above-named sub-agent, hereby request that my home address is not published on the Notice of Sub-Agents and a correspondence address is published instead [delete as applicable]	Yes/No		
Sub-agent's correspondence address in full:	Gold Party Office, 8 Main Street, Northfold, S99 3YX		
I understand that I must carry out my duties according to law. I understand that there are penalties if I fail to fulfil my duties according to law			
I confirm my acceptance as sub-agent for the above named party			
Signature of sub-agent:	TJones	Date:	**/**/****

The sub-agent is not required to sign the form, but may do so.

Form 3 – notification of a sub-election agent (cont.)

Sub-agent's other details in case of query (optional – will not be published)			
Home telephone:		Work telephone:	
Mobile telephone:	<i>079777 555222</i>		
Email address:	<i>tones@email.com</i>		



It is useful to provide this information in case of query or follow up contact.

Appendix A – Example of correctly completed nomination

Office use only	Date received	Time received	Initials	No
Regional Party List Election of a Member to serve in the Scottish Parliament		1 – Nomination paper		
<i>Clearvale</i>	Region			
Date of election:	**/**/****			
Name of Registered Political Party ¹ :	<i>Gold party</i>			

The undersigned nominates the above mentioned registered political party at the said election in the following name and to use the following description.

Name of party as it is to appear on the ballot paper ² :	<i>Scottish Gold Party</i>
Description ³ :	<i>Go for Gold</i>

The candidates for the party, and the order in which they are given, are:

	Candidate's surname	Other names in full	Commonly used surname (if any) ⁴	Commonly used forename(s) (if any) ⁴	Candidate's home address in full (including postcode)
1.	<i>Smith</i>	<i>Joseph</i>		<i>Jo</i>	<i>1 Forest Lane Southfold S99 1Z,W</i>
2.	<i>Gill</i>	<i>Ajeet Singh</i>		<i>Jeet</i>	<i>52 Kilworth Drive, Southfold S98 1FT</i>
3.	<i>Gill</i>	<i>Mandeep Kaur</i>			<i>52 Kilworth Drive, Southfold S98 1FT</i>
4.	<i>Jones</i>	<i>Thomas Dylan</i>		<i>Tom</i>	<i>5 Forest Lane, Southfold S99 1Z,W</i>
5.	<i>Taylor</i>	<i>Doris</i>			<i>5 Forest Lane, Southfold S99 1Z,W</i>
6.	<i>Khan</i>	<i>Abdulbasit</i>		<i>Basit</i>	<i>1 Paper Lane Northfold S97 6JN</i>
7.	<i>Smith</i>	<i>Matthew Eric</i>			<i>22 Southfold Lane, Southfold, S98 1FT</i>
8.	<i>Williams</i>	<i>Susan Annette</i>		<i>Sue</i>	<i>71 Nunts Lane,</i>

					Southfold S98 3FS
9.	Williams	Angus		Pete	71 Nunts Lane, Southfold S98 3FS
10.	Panesar	Kamal			102 Hill Drive, Northfold S98 4RT
11.	Panesar	Surjit			102 Hill Drive, Northfold S98 4RT
12.	Pickering	Nicola		Nikki	177 Hilcrest Street Southfold S98 5RQ

Signed by: (Nominating Officer or person authorised in writing by them)	<i>A. Gill</i>	Date:	*/*/****
Name in full: (in BLOCK CAPITALS) (Nominating Officer or person authorised in writing by them)	AJEET SINGH GILL		

To be completed by the Nominating Officer where the form is to be delivered by someone other than the registered Nominating Officer.
The information requested does not need to be completed on this form but it must be provided to the Regional Returning Officer with the nomination

I, the registered Nominating Officer for the above named party, authorise the person named below to deliver this nomination form

Nominating Officer signature	<i>H. Robertson</i>
Name of person authorised to deliver the nomination	<i>Ajeet Singh Gill</i>

The attention of candidates and electors is drawn to the rules for completing nomination papers and other provisions relating to nominations contained in Schedule 2 to the Scottish Parliament (Elections etc.) Order 2015.

The nomination period closes at 4pm 23 working days before the date of the poll and completed nomination papers must be delivered to the Regional Returning Officer by this deadline.

See notes overleaf.

Notes

1. Insert the name of the party as registered in terms of section 28 of the Political Parties, Elections and Referendums Act 2000. Do not include the word “Scottish” where this is to be added under rule 6(3) of the Scottish Parliamentary Election Rules.
2. Insert the name of the party as it is to appear on the ballot paper. This may, if desired, include the word “Scottish” where this is added under rule 6(3) of the Scottish Parliamentary Election Rules.
3. The description must be one which is registered under section 28A of the Political Parties, Elections and Referendum Act 2000.
4. Where a candidate is commonly known by some title, they may be described by that title as if it was their surname. Where a candidate has a commonly used name, that commonly used surname or forename may also be used in addition to or instead of the other name on the regional list, but if it does so, the commonly used name (instead of any other name) will appear on the notice of poll and the ballot paper (Schedule 2, rules 6 and 19). However, the statement of persons and parties standing nominated and the ballot paper will show the other name if the Regional Returning Officer thinks –
(a) that the use of the commonly used name may be likely to mislead or confuse electors, or
(b) that the commonly used name is obscene or offensive (Schedule 2, rule 19(5)).

Office use only		Date received	Time received	Initials	No
Scottish Parliament		2 – Candidates consent to nomination – party list candidate			
Region:		Clearvale			
Date of the election:		**/**/****			
Section 1 - Candidate's details and declaration					
I (candidate's name in full)		Joseph Smith			
of (home address including postcode)		1 Forest Lane, Southfold, S99 1Z,W			
Office address in case you are required to be an agent. See note 3.		1 Forest Lane, Southfold, S99 1Z,W			
I am standing for election on behalf of (state name of registered political party)		Gold Party			
and hereby consent to my nomination as a candidate at the above-mentioned election.					
I am aware of the provisions of sections 15 to 18 of the Scotland Act 1998 and of any Order in Council made under section 15 of that Act, and to the best of my knowledge and belief I am not disqualified from being a member of the Scottish Parliament.					
I am aware of the provisions of section 5(7) of the 1998 Act and, to the best of my knowledge and belief, I may be included in the party list.					
My date of birth is	Day (DD) 24	Month (MM) 03	Year (YYYY) 1991		
Note: It is an offence to make a false declaration.					
Candidate's signature	J. Smith		Date:	**/**/****	
Section 2 – To be completed by the witness					
I confirm the above-mentioned candidate signed this declaration in my presence.					
Witness (name in full)		Sidney Jackson Brown			
Signature	SJBrown		Date:	**/**/****	

Deliver this form to the Regional Returning Officer by the deadline for nominations
See notes overleaf

Notes

1. A person shall not be validly nominated unless their consent to nomination –
 - (a) is given and dated in writing on, or within one month before, the day fixed as the last day for delivery of nomination papers;
 - (b) is attested by one witness, and
 - (c) is delivered at the place and within the time for the delivery of nomination papers, subject to paragraph 2 below.
2. If the Regional Returning Officer is satisfied that owing to the absence of a person from the United Kingdom it has not been reasonably practicable for their consent in writing to be given as mentioned above, a facsimile (or similar means of communication) consenting to his or her nomination and purporting to have been sent by him or her shall be deemed to be consent in writing given by him or her on the day on which it purports to have been sent, and attestation of his or her consent shall not be required. Contact the Regional Returning Officer for full details of this procedure.
3. There are no restrictions on where the office address can be located.

Office use only	Date received	Time received	Initials	No
Scottish Parliament		3 – Certificate of authorisation in relation to a regional list		

Region:	<i>Clearvale</i>	Date of election:	**/**/****
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In accordance with the Scottish Parliament (Elections etc.) Order 2015, I hereby certify that			
(Name of party as registered ¹)	<i>Gold Party</i>		
may include the following name and the following description ² on its regional list for the above electoral region on [date of election]			
(Name of party as it is to appear on the ballot paper ³)	<i>Scottish Gold Party</i>		
(Description ²)	<i>Go for Gold</i>		
Signature of Nominating Officer (or person authorised by the Nominating Officer):	<i>A. Gill</i>		
Name in full (in BLOCK CAPITALS):	<i>AJEET SINGH GILL</i>	Date:	**/**/****

Notes

1. Insert the name of the party as registered in terms of section 28 of the Political Parties, Elections and Referendums Act 2000. Do not include the word "Scottish" where this is to be added under rule 6(3) of the Scottish Parliamentary Election Rules.
2. The description must be one which is registered under section 28A of the Political Parties, Elections and Referendum Act 2000.
3. Insert the name of the party as it is to appear on the ballot paper. This may, if desired, include the word "Scottish" where this is added under rule 6(3) of the Scottish Parliamentary Election Rules.

The form must be provided to the Regional Returning Officer along with the party's regional list.

Office use only	Date received	Time received	Initials	No
Scottish Parliament		4 – Request for a party emblem		

This form is for a Nominating Officer of a registered political party to request that a party emblem is printed on the ballot paper next to their party name.

Region:	<i>Clearvale</i>	Date of election:	**/**/****
Name of registered party:	<i>Gold Party</i>		
I request that the ballot paper shall contain, against the party name, the following registered emblem (please identify which emblem if the party has registered more than one):			
Emblem to be used: (Please use name or description as on Electoral Commission website):	<i>Gold medal – Scotland version (ID 1000)</i>		
Signature of registered Nominating Officer (or authorised person):	<i>A. Gill</i>		
Name in full (in BLOCK CAPITALS):	<i>AJEET SINGH GILL</i>		
Date:	**/**/****		

This form is only effective if delivered to the Regional Returning Officer by no later than 4pm on the last day to deliver nominations.

Office use only	Date received	Time received	Initials	No
Scottish Parliament	5 – Notification of election agent (party list)			
Region:	Clearvale			
Date of the election:	**/**/*****			

This form is for completion by the candidate who is listed highest on the regional list of a party who has submitted a list in this region.

In accordance with the Scottish Parliament (Elections etc.) Order 2015	
I, (the the highest listed candidate on the regional list)	Joseph Smith
Of (registered party name):	Gold Party
<i>do hereby notify you that I have appointed:</i>	
Agent's Name:	Emma White
Agent's address (in full)	10 Marine Road, Whitecoast, W12 3AB
to be the Election Agent for the party in this region.	
The office to which any claim, notice, legal process and other document relating to the Election may be sent is as follows:	
Agents office address (in full):	Gold Party Office, 8 Main Street, Northfold, S99 3YX
Signed (by person making the declaration):	J. Smith
Date:	**/**/*****

Form continues overleaf

Confirmation of acceptance of appointment (required unless the agent is a candidate on the list)	
I, the above-named election agent, hereby request that my home address is not published on the Notice of Election Agents and a correspondence address is published instead [delete as applicable]	Yes/No
Agent's correspondence address in full:	Gold Party Office, 8 Main Street, Northfold, S99 3YX
In accordance with the Scottish Parliament (Elections etc.) Order 2015	
I, (Election Agent's name)	Emma White
the person named above as the Election Agent for	
Registered party Name:	Gold Party
Hereby declare that I agree to my being appointed as their Election Agent.	
Election Agent's Signature	EB White
Date:	**/**/****

Agent's other details in case of query (Optional – will not be published)	
Home telephone:	01742 555555
Work telephone:	01742 444444
Mobile telephone:	09777 444444
Email address:	3bwhite5544@goldpartymail.co.uk

Deliver this form to the Regional Returning Officer by the deadline for nominations

Office use only	Date received	Time received	Initials	No
Scottish Parliament		6 – Notification of sub-agent		
Region:	Clearvale			
Date of the election:	**/**/*****			

The election agent may appoint one or more sub-agents to act on their behalf in any part of the region but each must have a separate area. Sub-agent areas must not overlap.

I, the Election Agent	Emma White			
of (Party name):	Gold Party			
do hereby notify you that I have appointed as sub-agent in the above Electoral Region:				
Name of sub-agent:	Tom Jones			
Sub-agent's address	5 Valley Lane, Clearvale, S98 5CW			
Office address to which all claims, notices, legal process and other documents may be sent is (if different):	Gold Party Office, 8 Main Street, Northfold, S99 3YX			
Extent of appointment (describe area, e.g. local authority area):	Clearvale constituency			
Election agent signature				
I declare the above named person to be a sub-agent				
Signature of election agent:	EBWhite			
Name:	Emma White	Date:	**/**/*****	
Confirmation of acceptance by sub-agent (optional)				
I, the above-named sub-agent, hereby request that my home address is not published on the Notice of Sub-Agents and a correspondence address is published instead [delete as applicable]				Yes/No
Sub-agent's correspondence address in full:	Gold Party Office, 8 Main Street, Northfold, S99 3YX			
I understand that I must carry out my duties according to law. I understand that there are penalties if I fail to fulfil my duties according to law				
I confirm my acceptance as sub-agent for the above named party				
Signature of sub-agent:	T Jones	Date:	**/**/*****	

Sub-agent's other details in case of query (optional – will not be published)			
Home telephone:		Work telephone:	
Mobile telephone:	<i>079777 555222</i>		
Email address:	<i>tones@email.com</i>		

Deliver this form to the Regional Returning Officer by the deadline for submission of sub-agent notification forms