

**Form 1 - Mandate in relation to invoicing for Burials, Cremations and associated costs**

This mandate is in relation to costs for bereavement services provided by the Highland Council and includes costs associated with the purchase of a lair, interment fees, cremation fees and work facilitating the erection of a monument/memorial stone.

Please ensure the completed form is returned to the Highland Council at time of booking and/or application form submission.

Invoice to be sent to:

Funeral Director / Stonemason – *complete section A*

Direct to the person named in section B – *complete section B*

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**Section A**

\_\_\_\_\_ understand that we will make any necessary arrangements on behalf of the applicant.

<b>Name of Deceased</b>		
<b>Signed (Funeral Director / Stonemason)</b>		<b>Date:</b>
<b>Print name:</b>		
<b>Signed (Applicant)</b>		<b>Date:</b>
<b>Print name:</b>		

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**Section B**

I, \_\_\_\_\_ of \_\_\_\_\_ understand that \_\_\_\_\_ will make any necessary arrangements on my behalf. I accept that I am ultimately responsible for payment of all services outlined above provided by the Highland Council. In the event of the Council not being paid for the services provided, I understand that I will be contacted directly for the recovery of the costs.

I confirm that the Funeral Director/Stonemason has shown me a list of the current charges in relation to Highland Council bereavement services and I understand the charges related to the service I have requested.

I further confirm that I understand that \_\_\_\_\_ will provide a copy of this mandate to the Highland Council, so that invoices can be issued accordingly.

<b>Signed</b>		<b>Date</b>	
<b>Name</b>			
<b>Address</b>			
<b>Postcode</b>			
<b>Phone Number</b>			
<b>Email</b>			

*Invoices will be issued by email, where possible.*