

New Broadford School and Community Hub Working Group (NBS&CHWG)

(aka Broadford stakeholder group)

Minutes – meeting 8, Microsoft Teams, 20 April 2022 4pm

Attendees	Initials
Highland Councillor	
John Finlayson	JF
Calum Munro	CM
Stakeholders	
Stephen Atkins, Head Teacher	SA
Gordon Bell, Representing Kate Forbes MSP	GB
Hamish Fraser, B & S Community Council	HF
Shirley Grant, BSCC	SG
Malcolm Henry, BSCC- Project Manager	MH
Neil Hope, BSCC	NH
Nicholas Kelly, FC	NK
Kenny Nicolson, BSCC Project Funding Officer	KN
Angus MacPhie, BHC	AM
Sarah Yoxon, Shinty Club	SY
Highland Council Officials	
Robert Campbell, Estate Strategy Manager	
Don Esson, Area Education Manager (West)	DE
Dorothy Gibb, Principal Estates Officer,	DG
Malcolm MacLeod – ECO, Infrastructure & Environment	MM
Jenny MacRae, Estates Co-Ordinator	JMR
Alan Paul, Estates Officer	AP
Gordon Stewart, Education Liaison Officer	GS
Ryan Sutherland, Architectural Technician	RS
External Officials	
Finlay Black, Robertson Construction- Operational Manager	FB
Mark Boyle, WSP – Project Management Team	MB
Connor Higgins, WSP- Project Management Team	CH
Chris Packham, Robertson Construction-Regional Bid Manager	CP
Garry Reid -Lead Manager (North Scotland) Sport Scotland	GR
Sarah Robertson – Project Manager, Sport Scotland	SR
Apologies	
Iain MacIvor – LSHA	IM
Phil McCaherty – HIE	PMc
Norma Morrison – BSCC/Parent Council	NM

Abbreviations:

B&S Community Council – Broadford and Strath Community Council

BSCC – Broadford and Strath Community Company

BHC – Broadford Hall Committee

Cllr – Councillor, The Highland Council

FC – Football Club

HIE – Highlands and Islands Enterprise

HLH – Highlife Highland

LSHA – Lochalsh and Skye Housing Association

MSP – Member of the Scottish Parliament

NBS&CHWG – New Broadford School and Community Hub Working Group

PC – Broadford Primary School Parent Council

Item	Discussion and comment	Action
1.	Welcome and apologies Apologies: Iain MacIvor, Phil McCaherty, Norma Morrison	
2.	Minutes and actions from last meeting Amendment to Section 5 point 1 – GB should read RC	
3.	Project and design overview <ul style="list-style-type: none"> DG - Feasibility costs being finalised MB- Working with Robertson's on next steps. Progressing to RIBA Stages 2 & 3. Factoring in pitch CP- Pulling costs together and ground investigation works to start soon. JF – Met with community group, asking if school site has been finalised. Group would appreciate any amendments or adjustments that may affect them applying for funding. DG – School has been pulled back towards the road. Basic information until the groundworks have started. School should remain roughly in same location. SA – Interior of school is what is most important for staff and pupils. Free flow play is a priority, and a view would be nice but not essential.	
4.	Presentation RC – gave presentation on timeline for project, indicative costings and examples for pitch and pavilion and next steps.	
5.	Sport Scotland <ul style="list-style-type: none"> SR – Two avenues of funding depending on the applicant. Community Groups can apply for a max of £100,000 through the normal funding channel. Strategic Fund is for Local Authorities to apply. Sport Scotland would be working with THC & HLH to deliver projects over the Highland Area through the Strategic Fund. Community Group need to demonstrate the impact and demand for such a facility, ongoing maintenance costs. Using synthetic pitch for shinty may impact on warranty cover of the surface. Camanachd Association have not carried out testing like FIFA or Rugby Association. Sport Scotland can assist with resources and has a vast knowledge to help the project move forward – Capital costs, on going costs. SG – the figures that RC has shared on costings for the pitch and pavilion, does this frighten Sport Scotland? SR - £1.7m is not within our budget to fully fund. SG – What percentage funding would you offer? SR – Would depend on impact & demand of the project. SG – We need to have an idea of what funding you would give. What funding did you give to the project in Orkney? GR – Orkney has not started yet but it's a £2m project and we contributed £500k. SG – Is the budget decided yet for the Highland Projects? GR – We need to wait and see what projects apply. We need other funders to come on board – National Islands Plan, Island Infrastructure plan, fundraising by Community Group, Funds in hand. JF – Key point is the group is in a very strong position. Group is clear in what they need, clear there is demand for the facility, have support from Minister for Sport and recognise the positive outcomes. 	

Item	Discussion and comment	Action
	<ul style="list-style-type: none"> GB – Re-emphasise the support from CEX at THC – Broadford Hub is a top priority. Support from Maree Todd and meeting to be confirmed with Mairi Gougeon – MSP and Cabinet Secretary for Rural Affairs and Islands, MH – Can Sport Scotland provide a template for the demand and impact information they need? SR – We can provide you with a range of questions to help you formulate your answers for your application. We can't prescribe a template as the applicant needs to demonstrate in their own words the need for their project. We have a good selection of questions that we can share with you to help your business plan. MH - Thank you. Would be very helpful to get selection of questions so we are providing you with the right information. SG – Would you (SR) be our point of contact? SR – Yes. Garry and I cover the Highlands & Islands. SG – Strategic Partnership will be between yourselves and THC. Community will be responsible in pulling all the information together to forward to THC to submit application. SG – What is the position with the two-court hall? Who will fund that? RC- Progressing design of two court hall. Need to have further discussions with Sport Scotland to see if funding available for this. SG – Let us know if there is anything the community group can do to assist. JF – With elections coming up, it's important that any newly elected councillors are brought up to speed on this project. SG – What are the schedules for funding? Planning Sept 2022 – How long will the build take and are there site plans available? RC – will need to speak to Planning colleagues. A Planning in Principle (PIP) may be possible before September. School completion scheduled for Aug 2025 SG – Important to maintain partnership working so KN can progress with Business Plan. RC – we can assist KN with running costs and maintenance figures. THC has an annual repair plan for synthetic pitches and information from this can be shared too. DG – pitch and pavilion would be leased to the Community and would feed into your business plan. Understanding is that Community Group would be main lead. This campus approach would create revenue income. JF – asked if anyone had any further questions <p>NH – meeting clarifies community element and has been helpful.</p>	
6.	Funding application <ul style="list-style-type: none"> RC – identify other potential funders <p>SG – after elections, expressions of interest can be submitted</p>	
7.	AOCB <ul style="list-style-type: none"> RC will share presentation with group Next steps – Planning, ground conditions work and arrange separate meetings for funders. <p>JF – Informal meetings can be held in the interim.</p>	RC RC
8.	Date of next meeting Interim Meeting for Community Group 25 May 2022– Microsoft Teams Stakeholder Meeting 22 June 2022 – Microsoft Teams	