

F&A PAYROLL FOR 2025/2026

Approved Expenses Claim Forms, etc REQUIRED BY FINANCE BY:			FOR INCLUSION IN PAYRUN			Paid Into Bank a/c
Wednesday		Run No:				Thursday
26-March		450	27/03/2025	-	09/04/2025	03/04/2025
09-April		451	10/04/2025	-	23/04/2025	17/04/2025
23-April		452	24/04/2025	-	07/05/2025	01/05/2025
07-May		453	08/05/2025	-	21/05/2025	15/05/2025
21-May		454	22/05/2025	-	04/06/2025	29/05/2025
04-June		455	05/06/2025	-	18/06/2025	12/06/2025
18-June	Annual Holiday Payment Run *	456	19/06/2025	-	02/07/2025	26/06/2025
02-July		457	03/07/2025	-	16/07/2025	10/07/2025
16-July		458	17/07/2025	-	30/07/2025	24/07/2025
30-July		459	31/07/2025	-	13/08/2025	07/08/2025
13-August		460	14/08/2025	-	27/08/2025	21/08/2025
27-August		461	28/08/2025	-	10/09/2025	04/09/2025
10-September		462	11/09/2025	-	24/09/2025	18/09/2025
24-September		463	25/09/2025	-	08/10/2025	02/10/2025
08-October		464	09/10/2025	-	22/10/2025	16/10/2025
22-October		465	23/10/2025	-	05/11/2025	30/10/2025
05-November		466	06/11/2025	-	19/11/2025	13/11/2025
19-November	Christmas Payment Run **	467	20/11/2025	-	03/12/2025	27/11/2025
03-December		468	04/12/2025	-	17/12/2025	11/12/2025
Monday						
15 - December	(Double Run)	469	18/12/2025		14/01/2026	22/12/2025
Wednesday						
14-January		470	15/01/2026	-	28/01/2026	22/01/2026
28-January		471	29/01/2026	-	11/02/2026	05/02/2026
11-February		472	12/02/2026	-	25/02/2026	19/02/2026
25-February		473	26/02/2026	-	11/03/2026	05/03/2026
11-March		474	12/03/2026	-	25/03/2026	19/03/2026
25-March		475	26/03/2026	-	08/04/2026	02/04/2026

*** Annual Payment is £215.00**

Payment is not applicable to Adoption/VTA or Residence placements.

**** Annual Payment is £107.00 (paid in last payment run in November)**

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