**MyView Log/Useful Links -**

MyView Log in link - <https://myview.highland.gov.uk/dashboard/dashboard-ui/index.html#/landing>



Click on here – takes you to some user guides created for MyView – my understanding is they are maintained by the FSAT team

<https://www.highland.gov.uk/downloads/file/24077/updating_my_personal_details> - this guide covers updating contact details - e-mail addresses etc.

<https://highland-dash.achieveservice.com/service/Register_for_online_HR_and_payroll_services?noLoginPrompt=1> - this is the link issued to register an e-mail address. I am not sure at what stage of the process this is issued but assume it is part of the recruitment process. Payroll should not accept an e-mail address by any other means, but Councillor’s recruitment is treated slightly different.

**P45’s for Leavers –**

It is mentioned on the Leaver form – as you are not completing Leaver forms as such this would not be known



And it is referenced in <https://www.highland.gov.uk/peopleandperformance/downloads/file/365/2016_exit_checklist_v5doc>

That P45’s will only be available on MyView, again as Councillors follow a different recruitment process this is probably not something as I assume that this is not done for Councillors.

