

## HR Sub Group Agenda

Thursday 29<sup>th</sup> October 2020 11am

Microsoft Teams

1	Review actions from last meeting	Louise
2	SJC 20-60 Coronavirus (COVID-19) and SJC Leave Provisions Staff Guidance – Coronavirus (COVID-19)	Louise
3	Items from Service H&S Trade Union Meetings: <ul style="list-style-type: none"> <li>• C&amp;P, H&amp;P and I&amp;E (31-07-20): Standby Scheme – rest periods</li> </ul>	Hannah
4	Bereavement Leave Guidance	Isabel
5	Bullying & Harassment Guidance	Isabel
6	Transport & Logistics Policy	Mike/Caroline
7	Abatement of Annual Leave following sick leave period in excess of 3 months	Louise
8	Return to Work Agility Lockdown Project – update	Kateryna/Mark
9	HR Improvement Workshops: <ul style="list-style-type: none"> <li>• Attendance Management</li> <li>• Disciplinary process</li> <li>• Joint policy review programme being compiled <ul style="list-style-type: none"> <li>○ Homeworking</li> <li>○ Flexible Working Pilot</li> <li>○ Recruitment Policy</li> </ul> </li> </ul>	Hannah
10	HR Legislative Update Timetable 2020/2021	
11	TU Items: <ul style="list-style-type: none"> <li>• Whistle-blowing Policy</li> <li>• Review of Recruitment and Selection Policy and Guidance</li> <li>• Living Wage Consolidation</li> <li>• NHS Policies – Standard template documents</li> </ul>	Paul (GMB)  Paul (GMB)  John (UNISON)  Margaret (RCN)
12	AOB	
12	Date and time of next meeting	