

HR Sub Group - Actions

22nd August 2017, 10.30

Attendees: John Gibson (UNISON), Rikki Selkirk (GMB), Angus Cameron (GMB), Margaret Macrae (RCN), Alistair Bell (EIS), Martin Murphy (UCATT), Caroline Campbell (CS), Sandra Campbell (C&L), Elaine Barrie (HR), Claire Blackburn (HR), Kateryna Zoryk (HR)

Apologies: Alasdair Bruce (Finance), Ailsa Mackay (D&I), Liz Mackay (UNISON), Alistair Wemys (UNITE), Murdo Macdonald (HR), Brian Porter (C&L), Matt Bailey (CIP)

		Owner
1	<p>Attendance Management GMB requested an update on the points they raised at a previous meeting reference the attendance management process.</p> <p><i>Action:</i></p> <p style="padding-left: 40px;"><i>a. Confirm to GMB actions taken in relation to the points raised</i></p>	Elaine Barrie
2	<p>Lean Programme Overview of the lean process and methodology and a review of current and planned projects</p> <p><i>Action:</i></p> <p style="padding-left: 40px;"><i>a. Meeting to be rescheduled for this presentation as MB unable to attend</i></p>	Matt Bailey
3	<p>Developing a Construction Charter Signing up to a Construction Charter has been raised at a national level. The Council supports drawing up a Charter with input from a range of relevant parties e.g. union reps, procurement colleagues (i.e. Highland, Aberdeen City and Shire), property managers and HR. We believe we are compliant with the general principles of the Charter namely committing contractors to comply with standards on a range of issues e.g. health and safety, local community benefits, payment of Scottish Living Wage, development of industry skills and equalities. We would therefore welcome comments and views from the HR Sub Group to work with HR to develop a Construction Charter.</p> <p><i>Action:</i></p> <p style="padding-left: 40px;"><i>a. Confirm list of authorities that already have a construction charter in place</i></p> <p style="padding-left: 40px;"><i>b. Discuss further with procurement</i></p> <p style="padding-left: 40px;"><i>c. Liaise with HR sub group as and when required</i></p>	Kateryna Zoryk
4	<p>HR equalities action plan</p> <p>Session to progress discussions from HR sub group on 21st March on</p>	

